

Leelanau Township Library Board of Trustees Meeting January 27, 2025

Present: Mark Morton, Rick Gans, Mary Robertson, Jamie Scripps, Dale Lersch, Amanda Kruk

Absent: none

Staff Present: Julie Alpers-Preneta, director

Friends and Public present: Patty Noftz and Alana Osumi, both via Zoom

- I. Mark Morton called the meeting to order at 7:04pm
- II. Approval of Minutes: Rick moved to approve the minutes, Dale seconded. Unanimous approval.
- III. Public Comment: None
- IV. Director's report
  - A. December had five closed days. It was a quiet month. Children's circulation was up with a few regular families. Libby numbers were down due to the holiday season. The Village Voices event had a good turnout. The Great Decisions discussion is underway with 10-15 participants. Robert Burns Night had 35 attendees despite the cold weather. "Blind Date with a Book" is getting started. Julie and Erin will be working on the library website going forward.
- V. Financial Report, reporting November & December '24
  - A. Pension line- money wasn't coming out of it but Marilyn is on it and that is resolved. Library of things funds will be spent. The 747 Programs line will need funds moved. The 801.4 Consultants line will go over budget for January with the final invoice/payment. Mark spoke on the legal fees line that does not yet reflect charges, as the bill has not been received. Julie will put together a report for additional budget increases next month.
  - B. Rick moved to accept financial reports. Mary seconded. Unanimous approval.
  - C. Rick moved to increase line 801. 4 by \$30,000. Dale seconded. Unanimous approval.
  - D. Rick moved to increase line 747 by \$1,000. Dale seconded. Unanimous approval.
- VI. Old Business
  - A. Strategic Planning- Rick reported that goals can now be set, and the consultants recommended 2-3 goals for the year. These goals and action steps will be discussed in the February meeting.
  - B. Facilities - Rick discovered that a Northport leadership meeting is scheduled for January 28. Two years ago, Rick met with village representatives and drafted a proposal for a joint facilities study involving the school, township, and village. Interest has now grown among the parties to proceed with the study, which would enable a consultant to assess all possible options for shared facility use within the town. This study aims to provide a strategic approach to optimizing community resources.
- VII. New Business
  - A. First look at budget FY '25-'26
    1. 702 wages - 2.5% increase, though the board discussed raising by 5%
    2. 709 Health insurance updated with 12% increase for the year.

3. 727.2 Printing went back down after the survey mailers last year
  4. 747 Programs may need to be increased
  5. 741 Books may need to be increased to \$20,000
  6. 801.4 Consultants should be increased to \$10,000 for a facilities study
- B. Julie will update the budget accordingly and have ready for another review in February.
- VIII. Public Comment: None
- IX. Move to closed session: Rick moved to open the closed session at 7:32 to discuss real estate.
- X. Dale moved to return to open session at 8:03 PM.
- A. Mary asked whether the strategic plan goals would be included in the facilities budget. February's meeting will focus on reviewing a related email that was sent out.
- XI. Mark moved to adjourn the meeting at 8:03 PM.

The next meeting is scheduled for Monday, February 24th, 2025 at 7pm

Notes recorded by: Alana Osumi

Minutes submitted by: Amanda Kruk, Secretary