



119 Nagonaba St. Northport, MI 49670

www.leelanautownshiplibrary.org

**Leelanau Township Library Meeting of the Board of Trustees
Monday February 24, 2025 7-9 pm in the Library and on Zoom**

Meeting ID: 482 391 5571

- 1. Call to Order**
- 2. Approval of January Minutes**
- 3. Public Comment**
- 4. Directors Report**
- 5. Financial Report**
- 6. Old Business**
 - 1. Strategic Planning**
 - 2. Budget**
- 7. New Business**
 - 1.**
- 8. Public comment**
- 9. Closed Session**
- 10. Adjournment**

Next meeting: Monday March 17, 2025 at 7pm

DRAFT of Leelanau Township Library Board of Trustees Meeting January 27, 2025

Present: Mark Morton, Rick Gans, Mary Robertson, Jamie Scripps, Dale Lersch, Amanda Kruk

Absent: none

Staff Present: Julie Alpers-Preneta, director

Friends and Public present: Patty Noftz and Alana Osumi, both via Zoom

- I. Mark Morton called the meeting to order at 7:04pm
- II. Approval of Minutes: Rick moved to approve the minutes, Dale seconded. Unanimous approval.
- III. Public Comment: None
- IV. Director's report
 - A. December had five closed days. It was a quiet month. Children's circulation was up with a few regular families. Libby numbers were down due to the holiday season. The Village Voices event had a good turnout. The Great Decisions discussion is underway with 10-15 participants. Robert Burns Night had 35 attendees despite the cold weather. "Blind Date with a Book" is getting started. Julie and Erin will be working on the library website going forward.
- V. Financial Report, reporting November & December '24
 - A. Pension line- money wasn't coming out of it but Marilyn is on it and that is resolved. Library of things funds will be spent. The 747 Programs line will need funds moved. The 801.4 Consultants line will go over budget for January with the final invoice/payment. Mark spoke on the legal fees line that does not yet reflect charges, as the bill has not been received. Julie will put together a report for additional budget increases next month.
 - B. Rick moved to accept financial reports. Mary seconded. Unanimous approval.
 - C. Rick moved to increase line 801. 4 by \$30,000. Dale seconded. Unanimous approval.
 - D. Rick moved to increase line 747 by \$1,000. Dale seconded. Unanimous approval.
- VI. Old Business
 - A. Strategic Planning- Rick reported that goals can now be set, and the consultants recommended 2-3 goals for the year. These goals and action steps will be discussed in the February meeting.
 - B. Facilities - Rick discovered that a Northport leadership meeting is scheduled for January 28. Two years ago, Rick met with village representatives and drafted a proposal for a joint facilities study involving the school, township, and village. Interest has now grown among the parties to proceed with the study, which would enable a consultant to assess all possible options for shared facility use within the town. This study aims to provide a strategic approach to optimizing community resources.
- VII. New Business
 - A. First look at budget FY '25-'26
 1. 702 wages - 2.5% increase, though the board discussed raising by 5%
 2. 709 Health insurance updated with 12% increase for the year.

3. 727.2 Printing went back down after the survey mailers last year
4. 747 Programs may need to be increased
5. 741 Books may need to be increased to \$20,000
6. 801.4 Consultants should be increased to \$10,000 for a facilities study

B. Julie will update the budget accordingly and have ready for another review in February.

VIII. Public Comment: None

IX. Move to closed session: Rick moved to open the closed session at 7:32 to discuss real estate.

X. Dale moved to return to open session at 8:03 PM.

A. Mary asked whether the strategic plan goals would be included in the facilities budget. February's meeting will focus on reviewing a related email that was sent out.

XI. Mark moved to adjourn the meeting at 8:03 PM.


The next meeting is scheduled for Monday, February 24th, 2025 at 7pm

Notes recorded by: Alana Osumi

Minutes submitted by: Amanda Kruk, Secretary



Visitors

<u>2024</u>		<u>2025</u>
1072		1126

Programs

Offered		Attendance
14		112

Circulation

<u>2024</u>		<u>2025</u>
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666 Adults 843

266 Children 328

451 Libby 342

11 Hoopla 98

 = New Card Holders 5

Collection Development

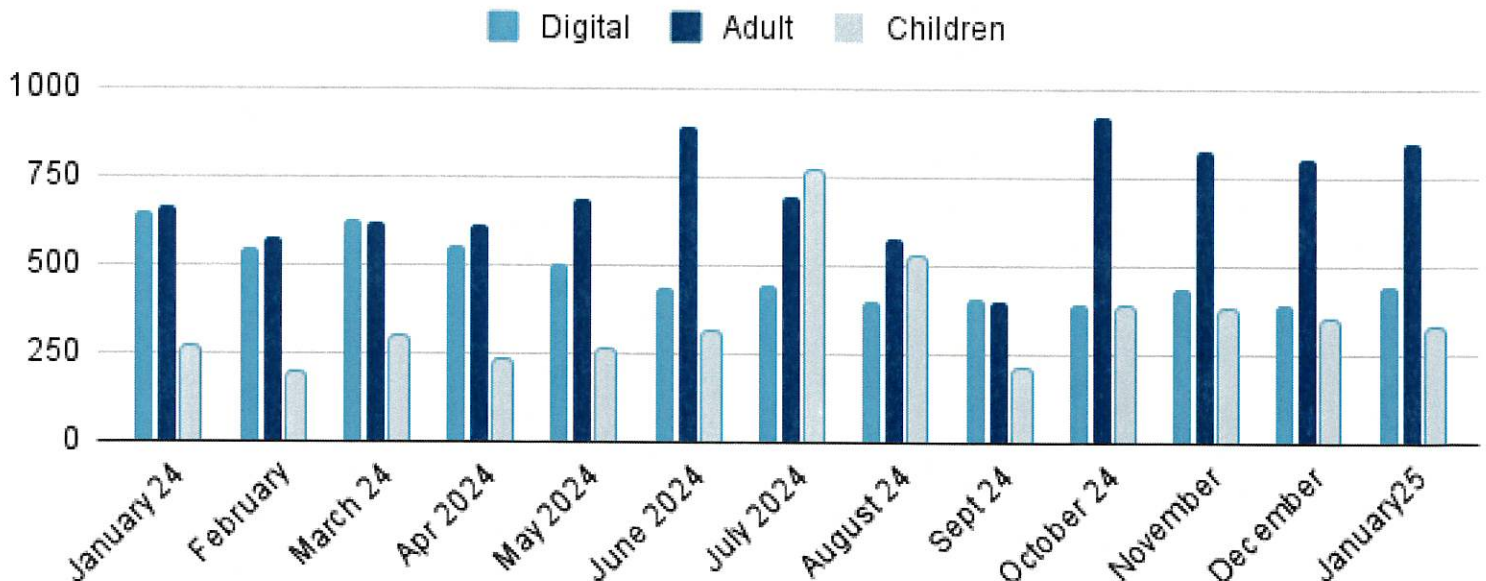
Added		Weeded
80		302

Borrowed		Loaned
138		78



Notary Services 1

2024-2025 Circulation



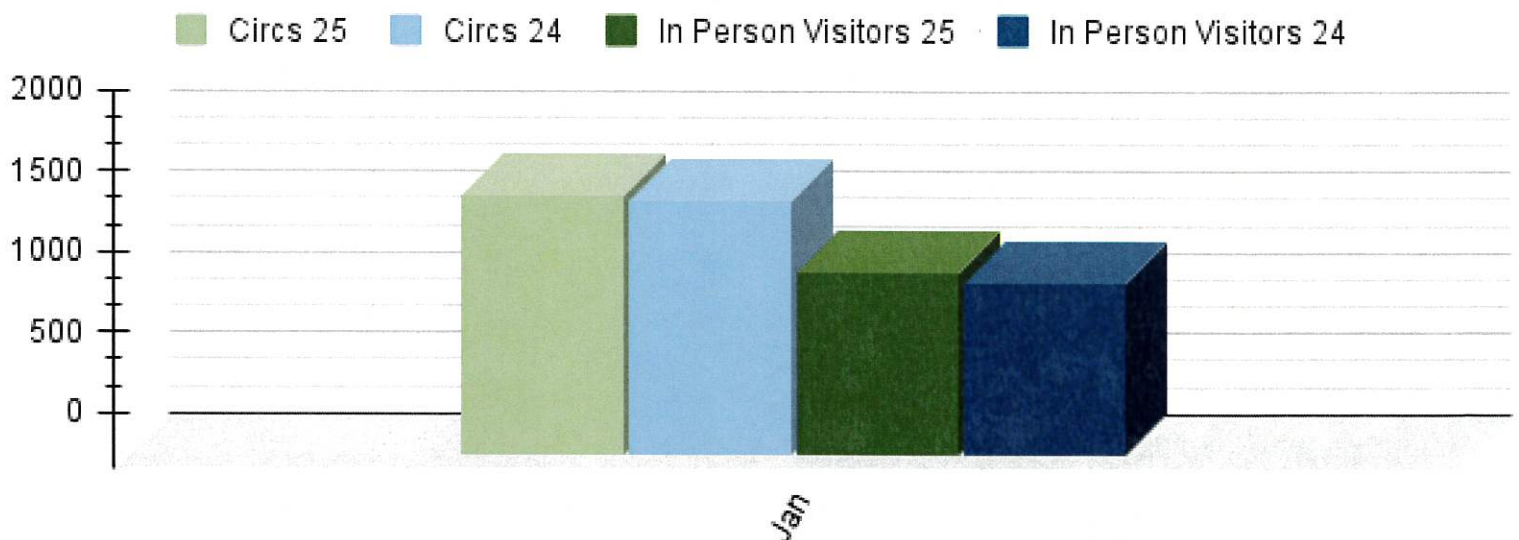
What's happening at the Leelanau Township Library

- Great Decisions Discussion Group Jan 14 - March 4
- Demon Copperhead January's book group title
- FOLTL sponsored Burns Night Supper
- New Website launching this week!

Upcoming

- Bring Your Child to the Library Day Feb 1
- Blind Date with a Book
- LIFT @ the library
- Book Group Discussion of *North Woods* by Daniel Mason
- FOLTL sponsored Trivia Night Feb 25 6:30-8pm
- Tech Tuesday March 4 Accessing Digital Materials

2024 vs 2025



Leelanau Township Library Profit & Loss Budget Performance January 2025

	Jan 25	Apr '24 - Jan 25	YTD Remainder	Annual Budget
Income				
402 · Property Tax Capture	97,854.61	152,848.96	114,776.19	267,625.15
566 · State Grants, Culture				
566.1 · State Library Aid	0.00	2,090.10	9.90	2,100.00
Total 566 · State Grants, Culture	0.00	2,090.10	9.90	2,100.00
581 · County Penal Fines	0.00	2,985.58	-685.58	2,300.00
602 · In House Revenues	90.00	3,371.25	-2,171.25	1,200.00
669 · Investment Interest	101.38	2,848.47	-2,098.47	750.00
674 · Private Donations				
674.12 · Capital Campaign Donation	0.00	10,000.00		
674.4 · Contributions from Friends	0.00	2,550.00		
674.3 · Donations-Unrestricted	210.20	3,764.41	-264.41	3,500.00
674.1 · Restricted Donation	0.00	15,800.20		
Total 674 · Private Donations	210.20	32,114.61	-264.41	3,500.00
687 · Rebates & Misc. Revenue	0.00	586.72		
Total Income	98,256.19	196,845.69	109,566.38	277,475.15
Expense				
701 · Payroll Expenses	11,641.28	87,129.16		
702 · Salaries and Wages	0.00	0.00	18,156.51	105,285.67
703 · Social Security - Employer	719.92	5,306.65	1,221.35	6,528.00
704 · Medicare - Employer	168.37	1,241.05	285.95	1,527.00
705 · MI Unemployment Tax	232.44	660.44	2,182.56	2,843.00
707 · Federal Unemployment	0.00	0.00	168.00	168.00
709 · Health Insurance	1,388.09	15,268.99	1,531.01	16,800.00
710 · 401K Pension	264.81	1,943.44	3,056.56	5,000.00
717 · INSURANCE				
717.2 · Workers Comp Insurance	0.00	205.50	244.50	450.00
717.1 · Property & Liability Insurance	0.00	0.00	4,400.00	4,400.00
Total 717 · INSURANCE	0.00	205.50	4,644.50	4,850.00
726 · SUPPLIES				
727 · OFFICE MATERIALS				
727.1 · Postage	7.90	611.55	38.45	650.00
727.2 · Printing	0.00	425.00	175.00	600.00
727.3 · Office Supplies	394.88	4,421.24	578.76	5,000.00
Total 727 · OFFICE MATERIALS	402.78	5,457.79	792.21	6,250.00
Total 726 · SUPPLIES	402.78	5,457.79	792.21	6,250.00
728 · Repairs & Maintenance	320.00	3,163.27	2,336.73	5,500.00
729 · Building Supplies	0.00	307.60	192.40	500.00
730 · Furnishings/Equipment	0.00	236.79	1,263.21	1,500.00
741 · Books	641.25	14,272.06	3,727.94	18,000.00
742 · Audio Books	0.00	0.00	500.00	500.00
743 · Periodicals	253.94	1,661.05	838.95	2,500.00
744 · Digital Materials	532.97	7,061.12	3,038.88	10,100.00
745 · Movies	75.34	713.05	286.95	1,000.00

Leelanau Township Library Profit & Loss Budget Performance

January 2025

	Jan 25	Apr '24 - Jan 25	YTD Remainder	Annual Budget
746 · Library of Things	0.00	0.00	1,000.00	1,000.00
747 · Programs	1,135.41	5,513.59	-1,513.59	4,000.00
750 · Information and Technology	719.08	6,609.02	640.98	7,250.00
760 · PR and Advertising	0.00	292.50	1,207.50	1,500.00
801 · Professional Fees				
801.1 · Bookkeeping Fees	368.25	3,056.75	1,443.25	4,500.00
801.2 · Legal Fees	0.00	0.00	1,000.00	1,000.00
801.3 · Accounting Fees	0.00	3,312.00	1,688.00	5,000.00
801.4 · Consultants	2,800.00	32,408.47	-408.47	32,000.00
801.5 · Recording Secretary	0.00	0.00	600.00	600.00
Total 801 · Professional Fees	3,168.25	38,777.22	4,322.78	43,100.00
802 · Dues	0.00	1,551.05	448.95	2,000.00
810 · Education/TraininTransp	0.00	389.32	1,610.68	2,000.00
850 · Communications	49.99	369.93	830.07	1,200.00
920 · Heating	0.00	0.00	2,000.00	2,000.00
921 · Electric	278.69	2,786.56	1,413.44	4,200.00
922 · Sewer Use Fee	0.00	0.00	800.00	800.00
955 · Misc Expense/Contingency				
955.2 · Miscellaneous	20.99	90.38	609.62	700.00
955.1 · Bank Service Charges	0.00	2.40		
Total 955 · Misc Expense/Contingency	20.99	92.78	609.62	700.00
Total Expense	22,013.60	201,009.93	57,594.14	258,601.67
Net Income	76,242.59	-4,164.24	51,972.24	18,873.48

Leelanau Township Library
Balance Sheet
 As of January 31, 2025
Jan 31, 25

ASSETS

Current Assets

Checking/Savings

000-001 · HB Checking 0284	9,132.15
000-002 · HB MM Savings 0297	
000-007 · Capital Campaign	10,000.00
000-002 · HB MM Savings 0297 - Other	206,766.49
Total 000-002 · HB MM Savings 0297	<u>216,766.49</u>
000-005 · HB CD 7234	35,791.87
000-006 · HB CD 7247	20,000.00
000-008 · HB CD 4006	50,000.00
000-009 · HB CD 4019	50,000.00

Total Checking/Savings 381,690.51

Total Current Assets 381,690.51

TOTAL ASSETS 381,690.51

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities	762.06
241 · MI State Withholding	2,340.85
242 · Federal Withholding	471.00
243 · Social Security - Co	719.92
244 · Medicare - Co	168.37
247 · Social Security - Employee	719.92
248 · Medicare - Employee	168.37

Total Other Current Liabilities 5,350.49

Total Current Liabilities 5,350.49

Total Liabilities 5,350.49

Equity

30000 · Opening Balance Equity	239,934.79
32000 · Retained Earnings	140,569.47
Net Income	-4,164.24

Total Equity 376,340.02

TOTAL LIABILITIES & EQUITY 381,690.51

Leelanau Township Library
Profit & Loss

January 2025
Jan 25

Income	
402 · Property Tax Capture	97,854.61
602 · In House Revenues	90.00
669 · Investment Interest	101.38
674 · Private Donations	
674.3 · Donations-Unrestricted	<u>210.20</u>
Total 674 · Private Donations	<u>210.20</u>
Total Income	98,256.19
Expense	
701 · Payroll Expenses	11,641.28
703 · Social Security - Employer	719.92
704 · Medicare - Employer	168.37
705 · MI Unemployment Tax	232.44
709 · Health Insurance	1,388.09
710 · 401K Pension	264.81
726 · SUPPLIES	
727 · OFFICE MATERIALS	
727.1 · Postage	7.90
727.3 · Office Supplies	<u>394.88</u>
Total 727 · OFFICE MATERIALS	<u>402.78</u>
Total 726 · SUPPLIES	402.78
728 · Repairs & Maintenance	320.00
741 · Books	641.25
743 · Periodicals	253.94
744 · Digital Materials	532.97
745 · Movies	75.34
747 · Programs	1,135.41
750 · Information and Technology	719.08
801 · Professional Fees	
801.1 · Bookkeeping Fees	368.25
801.4 · Consultants	<u>2,800.00</u>
Total 801 · Professional Fees	<u>3,168.25</u>
850 · Communications	49.99
921 · Electric	278.69
955 · Misc Expense/Contingency	
955.2 · Miscellaneous	<u>20.99</u>
Total 955 · Misc Expense/Contingency	<u>20.99</u>
Total Expense	22,013.60
Net Income	<u>76,242.59</u>

9:38 AM
02/21/25
Accrual Basis

Leelanau Township Library
General Ledger
As of January 31, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
							9,428.66
Check	01/01/2025	auto	Google	Google Workspace	760 - Information and Technology	-29.80	9,400.86
Liability Check	01/02/2025		QuickBooks Payroll Service	Created by Payroll Service on 12/30/2024	2111 - *Direct Deposit Liabilities	-3,286.87	6,114.00
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	-SPLIT-	0.00	6,114.00
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	-SPLIT-	0.00	6,114.00
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	-SPLIT-	0.00	6,114.00
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	-SPLIT-	0.00	6,114.00
Check	01/05/2025	online	The New York Times	Sunday: 1/5/25-3/29/25	743 - Periodicals	-144.00	5,970.00
Check	01/06/2025	online	Artists Magazine	1 year renewal	743 - Periodicals	-29.65	5,941.04
Check	01/06/2025	online	Architectural Digest	2 years	743 - Periodicals	-79.99	5,861.05
Check	01/06/2025	DC	Postmaster	postage Columbus IN	727.1 - Postage	-4.83	5,856.42
Check	01/07/2025	DC	Seed Savers Exchange	Seeds	747 - Programs	-66.72	5,789.70
Check	01/09/2025	auto	Adobe Inc	2447760695: Acrobat Pro	760 - Information and Technology	-29.99	5,759.71
Check	01/09/2025	online	WIX	1165946931: 3-year 1/6/25-1/6/28	760 - Information and Technology	-468.00	5,291.71
Check	01/15/2025	online	T-Mobile	January 2025	760 - Information and Technology	-82.30	5,199.41
Liability Check	01/16/2025		QuickBooks Payroll Service	Created by Payroll Service on 01/14/2025	2111 - *Direct Deposit Liabilities	-3,240.05	1,959.36
Transfer	01/16/2025			Funds Transfer	000-002 - HB MM Savings 0297	7,000.00	8,959.36
Check	01/16/2025	1302	Amazon Capital Services	Inv #10PM-1DQM-GRRLL: December 2024	-SPLIT-	-168.23	8,770.13
Check	01/16/2025	1303	Baker & Taylor	L6453842: December 2024	-SPLIT-	-487.24	8,282.89
Check	01/16/2025	1304	Bookkeeping Services Inc	8003: December 2024	801.1 - Bookkeeping Fees	-368.25	7,914.64
Check	01/16/2025	1305	Cengage Learning Inc/Gale	86173198	741 - Books	-85.58	7,829.06
Check	01/16/2025	1306	Ed Kolarik	Customer Services: December 2024	728 - Repairs & Maintenance	-320.00	7,509.06
Check	01/16/2025	1307	Erin A Connolly	Program Holiday supplies	747 - Programs	-76.10	7,432.87
Check	01/16/2025	1308	Integrity Business Solutions	01091CO26000691	727.3 - Office Supplies	-63.98	7,368.89
Check	01/16/2025	1309	Leeland Township Public Library	164: Leelanau Reads2025 Nina Prose 6/17/25	747 - Programs	-662.50	6,706.39
Check	01/16/2025	1310	NetLink Business Solutions	160180: 3 mo. maintenance; copies	727.3 - Office Supplies	-299.93	6,406.46
Check	01/16/2025	1311	Overdrive Inc	01091CO26000691	744 - Digital Materials	-832.97	5,573.49
Check	01/16/2025	1312	ReThinking Libraries LLC	2406: December 2024	801.4 - Consultants	-2,800.00	2,773.49
Check	01/16/2025	1313	White Pine Library Cooperative	Interloans Q42024	741 - Books	-27.60	2,745.89
Transfer	01/16/2025			Funds Transfer	000-002 - HB MM Savings 0297	10,800.00	13,605.89
Check	01/16/2025	DC	Postmaster	postage; fax documents	727.1 - Postage	-3.27	13,602.62
Check	01/16/2025	online	Blue Care Network of Michigan	250070009100: February 2025	700 - Health Insurance	-1,389.09	12,213.53
Liability Check	01/16/2025	online	Ascensus Trust/Vanguard	4th qtr 2024 - JP	-SPLIT-	-1,065.54	11,147.99
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	-SPLIT-	0.00	11,147.99
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	-SPLIT-	0.00	11,147.99
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	-SPLIT-	0.00	11,147.99
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	-SPLIT-	0.00	11,147.99
Liability Check	01/17/2025	EFTPS	United States Treasury	92-2050518 - 941 December 2024	-SPLIT-	-1,514.80	9,633.19
Liability Check	01/22/2025	MUAonline	State of Michigan	4th qtr 2024	24000 - Payroll Liabilities	-25.00	9,608.19
Check	01/28/2025	auto	Intuit	monthly payroll service	701 - Payroll Expenses	-29.98	9,578.21
Liability Check	01/30/2025		QuickBooks Payroll Service	Created by Payroll Service on 01/28/2025	2111 - *Direct Deposit Liabilities	-3,149.99	6,428.22
Transfer	01/30/2025			Funds Transfer	000-002 - HB MM Savings 0297	3,200.00	9,628.22
Check	01/30/2025	online	Consumers Energy	January 2024	921 - Electric	-278.69	9,349.53
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	-SPLIT-	0.00	9,349.53
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	-SPLIT-	0.00	9,349.53
Paycheck	01/31/2025	DD1105	Mary Ann Lassaline	Direct Deposit	-SPLIT-	0.00	9,349.53
Paycheck	01/31/2025	DD1106	Marie E Gaspari	Direct Deposit	-SPLIT-	0.00	9,349.53
Check	01/31/2025	online	Charter Communications	6323301: January 2024 statement	-SPLIT-	-179.98	9,169.55
						-287.61	9,169.55
Total 000-001 - HB Checking 0284							138,510.30
000-002 - HB MM Savings 0297							10,000.00
000-007 - Capital Campaign							10,000.00
Total 000-007 - Capital Campaign							10,000.00
000-002 - HB MM Savings 0297 - Other							120,510.30
Transfer	01/16/2025			Funds Transfer	000-001 - HB Checking 0284	-7,000.00	122,510.30
Transfer	01/16/2025			Funds Transfer	000-001 - HB Checking 0284	-10,800.00	111,710.30
Deposit	01/23/2025			Deposit	-SPLIT-	80.20	111,770.50
Transfer	01/30/2025			Funds Transfer	000-001 - HB Checking 0284	-3,200.00	108,570.50
Deposit	01/31/2025			Deposit	-SPLIT-	98,064.61	206,635.11
Deposit	01/31/2025			Interest	869 - Investment Interest	101.38	206,736.49
						77,258.19	283,994.68
Total 000-002 - HB MM Savings 0297 - Other							218,766.49
Total 000-002 - HB MM Savings 0297							0.00
000-003 - HB MM Fund Balance							0.00
Total 000-003 - HB MM Fund Balance							0.00

9:39 AM
02/21/25
Accrual Basis

Leelanau Township Library
General Ledger
As of January 31, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
000-400 - Petty Cash							0.00
Total 000-400 - Petty Cash							0.00
000-005 - HB CD 7234							35,791.87
Total 000-005 - HB CD 7234							35,791.87
000-006 - HB CD 7247							20,000.00
Total 000-006 - HB CD 7247							20,000.00
000-008 - HB CD 4006							60,000.00
Total 000-008 - HB CD 4006							60,000.00
000-009 - HB CD 4010							50,000.00
Total 000-009 - HB CD 4010							50,000.00
11000 - Accounts Receivable							0.00
Total 11000 - Accounts Receivable							0.00
12000 - Undeposited Funds							0.00
Total 12000 - Undeposited Funds							0.00
15000 - Capital Improvement							0.00
Total 15000 - Capital Improvement							0.00
20000 - Accounts Payable							0.00
Total 20000 - Accounts Payable							0.00
2111 - *Direct Deposit Liabilities							0.00
Liability Check	01/02/2025		QuickBooks Payroll Service	Created by Payroll Service on 12/30/2024	000-001 - HB Checking 0284	3,285.87	3,285.37
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-854.10	2,431.89
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-1,634.42	897.29
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-613.95	383.31
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-383.31	0.00
Liability Check	01/16/2025		QuickBooks Payroll Service	Created by Payroll Service on 01/14/2025	000-001 - HB Checking 0284	3,240.05	3,240.05
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-854.10	2,385.86
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-1,634.42	851.44
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-405.83	445.61
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-445.61	0.00
Liability Check	01/30/2025		QuickBooks Payroll Service	Created by Payroll Service on 01/28/2025	000-001 - HB Checking 0284	3,149.99	3,149.99
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-854.10	2,295.89
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-1,634.42	701.38
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-315.77	445.61
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-445.61	0.00
Total 2111 - *Direct Deposit Liabilities						0.00	0.00
2110 - Direct Deposit Liabilities							0.00
Total 2110 - Direct Deposit Liabilities							0.00
24000 - Payroll Liabilities							-1,000.64
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-29.40	-1,119.94
Paycheck	01/03/2025	DD1096	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-29.40	-1,149.34
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,149.34
Paycheck	01/03/2025	DD1096	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-26.40	-1,175.80
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-58.57	-1,234.37
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-58.57	-1,293.54
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,293.54
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-62.98	-1,346.52
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-62.98	-1,346.52
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,346.52
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-15.48	-1,361.98
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,361.98
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,361.98
Liability Check	01/16/2025	online	Ascensus Trust/Vanguard	JP 4th qtr 2024	000-001 - HB Checking 0284	-11.40	-1,373.44
Liability Check	01/16/2025	online	Ascensus Trust/Vanguard	JP 4th qtr 2024	000-001 - HB Checking 0284	383.22	-1,020.22
Liability Check	01/16/2025	online	Ascensus Trust/Vanguard	EC 4th qtr 2024	000-001 - HB Checking 0284	383.22	-667.00
Liability Check	01/16/2025	online	Ascensus Trust/Vanguard	EC 4th qtr 2024	000-001 - HB Checking 0284	170.55	-487.45
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	170.55	-307.60
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-29.40	-337.30
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-29.40	-367.70
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-367.70
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-367.70
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-26.46	-393.16
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-58.57	-452.03
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-58.57	-510.00
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-510.00
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-52.00	-563.89
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-563.89

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Accrual Basis

Leelanau Township Library
General Ledger
As of January 31, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-12.15	-678.04
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-678.04
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-13.38	-691.42
Liability Check	01/22/2025	MJAonline	State of Michigan	4th qtr 2024	000-001 - HB Checking 0284	25.00	-666.42
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-29.40	-695.82
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-20.40	-716.22
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-716.22
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-5.88	-722.10
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-68.87	-790.97
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-68.87	-859.84
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-859.84
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-11.77	-871.61
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-871.61
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-871.61
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-871.61
						-3.47	-875.08
Total 24000 - Payroll Liabilities							-875.08
241 - MI State Withholding							-875.08
Paycheck	01/03/2025	DD1085	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-21.44	-896.52
Paycheck	01/03/2025	DD1086	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.94	-958.46
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-14.85	-973.31
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-8.56	-981.87
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-21.44	-1003.31
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.94	-1065.25
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-9.04	-1074.29
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-11.59	-1085.88
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-21.44	-1107.32
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.94	-1169.26
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-5.29	-1174.55
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-11.59	-1186.14
Total 241 - MI State Withholding							-1186.14
242 - Federal Withholding							-1186.14
Paycheck	01/03/2025	DD1085	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1186.14
Paycheck	01/03/2025	DD1086	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-157.00	-1343.14
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-1343.14
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-1343.14
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1343.14
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-157.00	-1500.14
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-1500.14
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-1500.14
Liability Check	01/17/2025	EFTPS	United States Treasury	92-2050510 - 941 December 2024	000-001 - HB Checking 0284	316.00	-1184.14
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1184.14
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-157.00	-1341.14
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-1341.14
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-1341.14
Total 242 - Federal Withholding							-1341.14
243 - Social Security - Co							-1341.14
Paycheck	01/03/2025	DD1085	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-60.76	-1401.90
Paycheck	01/03/2025	DD1086	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-121.67	-1523.57
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-35.50	-1559.07
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-28.31	-1587.38
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-60.76	-1648.14
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-121.66	-1769.80
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-27.00	-1796.80
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-30.69	-1827.49
Liability Check	01/17/2025	EFTPS	United States Treasury	92-2050510 - 941 December 2024	000-001 - HB Checking 0284	484.01	-1343.48
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-80.76	-1424.24
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-121.67	-1545.91
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-21.55	-1567.46
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-30.39	-1597.85
Total 243 - Social Security - Co							-1597.85
244 - Medicare - Co							-1597.85
Paycheck	01/03/2025	DD1085	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.21	-1612.06

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Accrual Basis

Leelanau Township Library
General Ledger
As of January 31, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance	
Paycheck	01/03/2025	DD1098	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-28.46	-168.06	
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-8.30	-164.35	
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-6.15	-170.50	
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.21	-184.71	
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-28.46	-213.17	
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-6.63	-219.70	
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-7.18	-226.88	
Liability Check	01/17/2025	EFTPS	United States Treasury	92-20568516 - 941 December 2024	000-001 - HB Checking 0284	113.39	-113.40	
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.21	-127.70	
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-28.46	-156.15	
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-5.04	-161.19	
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-7.18	-168.37	
Total 244 - Medicare - Co							-64.98	-188.37
245 - Mi Unemployment								0.00
Total 245 - Mi Unemployment								0.00
247 - Social Security - Employee								-484.91
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-60.78	-546.07	
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-121.67	-667.34	
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-35.60	-702.84	
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-29.31	-729.15	
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-60.78	-789.91	
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-121.66	-911.57	
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-27.00	-938.47	
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-30.69	-970.16	
Liability Check	01/17/2025	EFTPS	United States Treasury	92-20568516 - 941 December 2024	000-001 - HB Checking 0284	484.01	-485.25	
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-60.79	-545.01	
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-121.67	-667.08	
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-21.55	-689.23	
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-30.69	-719.92	
Total 247 - Social Security - Employee							-235.01	-719.92
248 - Medicare - Employee								-113.39
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.21	-127.60	
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-28.45	-156.05	
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-8.30	-164.35	
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-6.15	-170.50	
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.21	-184.71	
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-28.46	-213.17	
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-6.63	-219.70	
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-7.18	-226.88	
Liability Check	01/17/2025	EFTPS	United States Treasury	92-20568516 - 941 December 2024	000-001 - HB Checking 0284	113.39	-113.40	
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.21	-127.70	
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-28.45	-156.15	
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-5.04	-161.19	
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-7.18	-168.37	
Total 248 - Medicare - Employee							-64.98	-168.37
249 - Federal Unemployment - Co								0.00
Total 249 - Federal Unemployment - Co								0.00
30000 - Opening Balance Equity								0.00
Total 30000 - Opening Balance Equity								-239,934.79
32000 - Retained Earnings								-239,934.79
Total 32000 - Retained Earnings								-140,566.47
400 - INCOME								-140,569.47
Total 400 - INCOME								0.00
402 - Property Tax Capture								0.00
Deposit	01/31/2025	4925	Leelanau Township	Tax disb 1/22/25	000-002 - HB MM Savings 0297	-34,532.88	-39,527.23	
Deposit	01/31/2025	4926	Leelanau Township	Tax disb 1/22/25	000-002 - HB MM Savings 0297	-63,321.73	-162,848.96	
Total 402 - Property Tax Capture							-97,854.61	-152,848.96
566 - State Grants, Culture								-2,080.10
568.2 - Other Grants								0.00
Total 568.2 - Other Grants								0.00
566.1 - State Library Aid								0.00
Total 566.1 - State Library Aid								-2,080.10
588 - State Grants, Culture - Other								0.00

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Accrual Basis

Leelanau Township Library
General Ledger
As of January 31, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 665 - State Grants, Culture - Other							0.00
Total 665 - State Grants, Culture							-2,000.10
681 - County Penal Fines							-2,685.68
Total 681 - County Penal Fines							-2,985.58
802 - In House Revenues							-3,281.26
Deposit	01/23/2025		Cash	VLF		-60.00	-3,341.26
Deposit	01/31/2025		Cash	VLF	000-002 - HB MM Savings 0297	-40.00	-3,371.26
Total 802 - In House Revenues							-3,371.26
889 - Investment Interest						-90.00	-3,371.26
Deposit	01/31/2025			Interest	000-002 - HB MM Savings 0297	-101.38	-2,948.47
Total 889 - Investment Interest						-101.38	-2,948.47
874 - Private Donations							-31,904.41
874.12 - Capital Campaign Donation							-10,000.00
Total 874.12 - Capital Campaign Donation							-10,000.00
874.5 - Leelanau Twp. Comm. Foundation							0.00
Total 874.5 - Leelanau Twp. Comm. Foundation							0.00
874.4 - Contributions from Friends							-2,550.00
Total 874.4 - Contributions from Friends							-2,550.00
874.3 - Donations-Unrestricted							-3,564.21
Deposit	01/23/2025	67120	Merikham	Donation	000-002 - HB MM Savings 0297	-10.00	-3,564.21
Deposit	01/23/2025	21119487	Wells Fargo	Donation	000-002 - HB MM Savings 0287	-0.20	-3,564.41
Deposit	01/31/2025	7252	Greig	Donation	000-002 - HB MM Savings 0297	-200.00	-3,764.41
Total 874.3 - Donations-Unrestricted						-210.20	-3,764.41
874.2 - Temporary Restricted Donation							0.00
Total 874.2 - Temporary Restricted Donation							0.00
874.1 - Restricted Donation							-16,800.20
Total 874.1 - Restricted Donation							-15,800.20
874 - Private Donations - Other							0.00
Total 874 - Private Donations - Other							0.00
Total 874 - Private Donations						-210.20	-32,114.61
887 - Rebates & Misc. Revenue							-586.72
Total 887 - Rebates & Misc. Revenue							-586.72
700 - EXPENDITURE/EXPENSE							0.00
Total 700 - EXPENDITURE/EXPENSE							0.00
701 - Payroll Expenses							75,487.88
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	740.00	76,227.88
Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	200.00	78,427.88
Paycheck	01/03/2025	DD1096	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	40.00	78,467.88
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	981.17	77,446.06
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	302.47	77,841.62
Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	588.71	78,430.23
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	470.35	78,900.59
Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	102.25	79,002.83
Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	424.32	79,427.15
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	660.00	80,107.15
Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	200.00	80,307.15
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	100.00	80,407.15
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	1,373.64	81,780.79
Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	392.47	82,173.26
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	106.24	82,309.50
Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	347.65	82,717.15
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	102.25	82,819.40
Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	424.32	83,243.72
Check	01/23/2025	auto	infit	Direct Deposit	000-001 - HB Checking 0284	70.72	83,314.44
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	29.66	83,344.12
Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	880.00	84,224.12
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	100.00	84,324.12
Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	1,854.23	86,188.35
Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	98.12	86,286.47
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	347.65	86,634.12
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	424.32	87,058.44
Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	70.72	87,129.16

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Leelanau Township Library
General Ledger
As of January 31, 2025

	Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 701 - Payroll Expenses							11,541.28	87,129.18
702 - Salaries and Wages								0.00
Total 702 - Salaries and Wages								0.00
703 - Social Security - Employer								4,588.73
	Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	60.76	4,547.49
	Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	121.67	4,769.16
	Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	36.60	4,804.66
	Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	26.31	4,830.97
	Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	60.76	4,841.73
	Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	121.66	5,013.39
	Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	27.00	5,041.29
	Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	30.09	5,071.66
	Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	60.76	5,132.74
	Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	121.67	5,254.41
	Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	21.65	5,275.66
	Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	30.69	5,305.65
Total 703 - Social Security - Employer							716.62	5,305.65
704 - Medicare - Employer								1,072.69
	Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	14.21	1,086.89
	Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	28.45	1,115.34
	Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	8.30	1,123.64
	Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	6.15	1,129.79
	Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	14.21	1,144.00
	Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	28.46	1,172.46
	Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	6.63	1,179.09
	Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	7.18	1,186.17
	Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	14.21	1,200.38
	Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	28.45	1,228.83
	Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	5.04	1,233.67
	Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	7.18	1,241.05
Total 704 - Medicare - Employer							168.37	1,241.05
705 - MI Unemployment Tax								428.00
	Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	26.46	454.46
	Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	52.08	507.44
	Paycheck	01/03/2025	DD1097	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	16.46	522.60
	Paycheck	01/03/2025	DD1098	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	11.46	534.38
	Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	26.46	560.82
	Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	52.09	613.51
	Paycheck	01/17/2025	DD1101	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	12.15	625.66
	Paycheck	01/17/2025	DD1102	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	13.39	639.32
	Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	5.89	645.20
	Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	11.77	656.97
	Paycheck	01/31/2025	DD1105	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	656.97
	Paycheck	01/31/2025	DD1106	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	3.47	660.44
Total 705 - MI Unemployment Tax							232.44	660.44
707 - Federal Unemployment								0.00
Total 707 - Federal Unemployment								0.00
708 - Bonus								0.00
Total 708 - Bonus								0.00
709 - Health Insurance								13,580.90
	Check	01/16/2025	online	Blue Care Network of Michigan	250070069100: February 2025	000-001 - HB Checking 0284	1,388.09	15,268.99
Total 709 - Health Insurance							1,388.09	15,268.99
710 - 401K Pension								1,678.63
	Paycheck	01/03/2025	DD1095	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	29.40	1,708.03
	Paycheck	01/03/2025	DD1096	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	68.87	1,766.90
	Paycheck	01/17/2025	DD1099	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	29.40	1,795.50
	Paycheck	01/17/2025	DD1100	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	58.87	1,855.17
	Paycheck	01/31/2025	DD1103	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	29.40	1,884.67
	Paycheck	01/31/2025	DD1104	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	58.87	1,943.44
Total 710 - 401K Pension							204.91	1,943.44
717 - INSURANCE								205.60
717.3 - Notary Bond								0.00
Total 717.3 - Notary Bond								0.00

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	Type	Date	Num	Name	Memo	Split	Amount	Balance
717.2 - Workers Comp Insurance								205.60
Total 717.2 - Workers Comp Insurance								205.60
717.1 - Property & Liability Insurance								0.00
Total 717.1 - Property & Liability Insurance								0.00
717 - INSURANCE - Other								0.00
Total 717 - INSURANCE - Other								0.00
Total 717 - INSURANCE								205.60
728 - SUPPLIES								5,055.01
727 - OFFICE MATERIALS								5,055.01
727.1 - Postage								603.86
	Check	01/08/2025	DC	Postmaster	postage Columbus IN	000-001 - HB Checking 0284	4.63	608.28
	Check	01/16/2025	DC	Postmaster	postage: tax documents	000-001 - HB Checking 0284	3.27	611.56
Total 727.1 - Postage							7.90	611.55
727.2 - Printing								425.00
Total 727.2 - Printing								425.00
727.3 - Office Supplies								4,028.36
	Check	01/10/2025	1302	Amazon Capital Services	Office Supplies	000-001 - HB Checking 0284	31.97	4,058.33
	Check	01/16/2025	1308	Integrity Business Solutions	2843562-0: paper	000-001 - HB Checking 0284	63.98	4,122.31
	Check	01/10/2025	1310	NetLink Business Solutions	150166: 3 mo. maintenance; copies	000-001 - HB Checking 0284	298.93	4,421.24
Total 727.3 - Office Supplies							394.88	4,421.24
727 - OFFICE MATERIALS - Other								0.00
Total 727 - OFFICE MATERIALS - Other								0.00
Total 727 - OFFICE MATERIALS							402.78	5,467.79
728 - SUPPLIES - Other								0.00
Total 728 - SUPPLIES - Other								0.00
Total 728 - SUPPLIES							402.78	5,467.79
728 - Repairs & Maintenance								2,843.27
	Check	01/18/2025	1308	Ed Kotarik	Custodial Services: December 2024	000-001 - HB Checking 0284	320.00	3,183.27
Total 728 - Repairs & Maintenance							320.00	3,183.27
729 - Building Supplies								307.80
Total 729 - Building Supplies								307.80
730 - Furnishings/Equipment								236.78
Total 730 - Furnishings/Equipment								236.78
741 - Books								13,630.81
	Check	01/16/2025	1302	Amazon Capital Services	Books	000-001 - HB Checking 0284	60.83	13,691.74
	Check	01/10/2025	1303	Baker & Taylor	2038738773	000-001 - HB Checking 0284	178.38	13,869.12
	Check	01/10/2025	1303	Baker & Taylor	2038730987	000-001 - HB Checking 0284	168.64	14,024.66
	Check	01/16/2025	1303	Baker & Taylor	2038773448	000-001 - HB Checking 0284	164.32	14,178.98
	Check	01/16/2025	1305	Cengage Learning Inc/Gale	88173198	000-001 - HB Checking 0284	65.58	14,244.56
	Check	01/18/2025	1313	White Pine Library Cooperative	Interloma Q42024	000-001 - HB Checking 0284	27.60	14,272.06
Total 741 - Books							641.25	14,272.06
742 - Audio Books								0.00
Total 742 - Audio Books								0.00
743 - Periodicals								1,467.11
	Check	01/05/2025	online	The New York Times	Sunday: 1/5/25-3/25/25	000-001 - HB Checking 0284	144.00	1,551.11
	Check	01/05/2025	online	Artists Magazine	1 year renewal	000-001 - HB Checking 0284	26.95	1,581.06
	Check	01/05/2025	online	Architectural Digest	2 years	000-001 - HB Checking 0284	70.99	1,651.05
Total 743 - Periodicals							253.94	1,651.05
744 - Digital Materials								6,628.16
	Check	01/18/2025	1311	Ovdrive Inc	01981CO25008801	000-001 - HB Checking 0284	632.97	7,081.12
Total 744 - Digital Materials							632.97	7,081.12
745 - Movies								637.71
	Check	01/18/2025	1302	Amazon Capital Services	Movies/DVD	000-001 - HB Checking 0284	75.34	713.05
Total 745 - Movies							75.34	713.05
749 - Library of Things								0.00
Total 749 - Library of Things								0.00
747 - Programs								4,378.18
	Check	01/07/2025	DC	Seed Savers Exchange	Seeds	000-001 - HB Checking 0284	98.72	4,474.90
	Check	01/16/2025	1307	Erin A Connolly	Program Holiday supplies	000-001 - HB Checking 0284	76.19	4,551.09
	Check	01/16/2025	1309	Leland Township Public Library	Shared Expenses: Authors Unbound Deposit	000-001 - HB Checking 0284	682.50	5,233.59
Total 747 - Programs							1,135.41	5,233.59
760 - Information and Technology								5,889.94

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	01/01/2025	auto	Google	Google Workspace	000-001 - HB Checking 0284	28.80	5,918.74
Check	01/08/2025	auto	Adobe Inc	2447780596: Acrobat Pro	000-001 - HB Checking 0284	29.99	5,948.73
Check	01/08/2025	online	WIX	1155845931: 3-year 1/8/25-1/8/28	000-001 - HB Checking 0284	468.00	6,416.73
Check	01/16/2025	online	T-Mobile	January 2025	000-001 - HB Checking 0284	62.30	6,479.03
Check	01/31/2025	online	Charter Communications	5323301: January 2024 statement Internet	000-001 - HB Checking 0284	129.80	6,608.92
Total 760 - Information and Technology						719.89	6,808.02
760 - PR and Advertising							282.60
Total 760 - PR and Advertising							282.60
801 - Professional Fees							35,808.87
801.1 - Bookkeeping Fees							2,888.60
Check	01/16/2025	1304	Bookkeeping Services Inc	8003: December 2024	000-001 - HB Checking 0284	369.26	3,056.75
Total 801.1 - Bookkeeping Fees						369.26	3,056.75
801.2 - Legal Fees							0.00
Total 801.2 - Legal Fees							0.00
801.3 - Accounting Fees							3,312.00
Total 801.3 - Accounting Fees							3,312.00
801.4 - Consultants							28,805.47
Check	01/16/2025	1312	ReThinking Libraries LLC	2408: December 2024	000-001 - HB Checking 0284	2,800.00	32,405.47
Total 801.4 - Consultants						2,800.00	32,405.47
801.5 - Recording Secretary							0.00
Total 801.5 - Recording Secretary							0.00
801 - Professional Fees - Other							0.00
Total 801 - Professional Fees - Other							0.00
Total 801 - Professional Fees						3,169.26	38,777.22
802 - Dues							1,581.05
Total 802 - Dues							1,581.05
810 - Education/TraininTransp							389.32
Total 810 - Education/TraininTransp							389.32
850 - Communications							318.94
Check	01/31/2025	online	Charter Communications	5323301: January 2024 statement Telephone	000-001 - HB Checking 0284	49.99	369.93
Total 850 - Communications						49.99	369.93
820 - Heating							0.00
Total 820 - Heating							0.00
821 - Electric							2,807.87
Check	01/30/2025	online	Consumers Energy	January 2024	000-001 - HB Checking 0284	278.89	2,729.69
Total 821 - Electric						278.89	2,729.69
822 - Sewer Use Fee							0.00
Total 822 - Sewer Use Fee							0.00
823 - Trash Removal							0.00
Total 823 - Trash Removal							0.00
855 - Misc Expense/Contingency							71.79
855.2 - Miscellaneous							69.39
Check	01/16/2025	1302	Amazon Capital Services	Misc	000-001 - HB Checking 0284	20.99	90.38
Total 855.2 - Miscellaneous						20.99	90.38
855.1 - Bank Service Charges							2.40
Total 855.1 - Bank Service Charges							2.40
855 - Misc Expense/Contingency - Other							0.00
Total 855 - Misc Expense/Contingency - Other							0.00
Total 855 - Misc Expense/Contingency						20.99	92.78
No accont							0.00
Total no accont							0.00
TOTAL						6.00	0.00

								23-24 Budget	24-25 Budget	25-26 Proposed
INCOME										
400 · INCOME										
402 · Property Tax Capture							\$247,976.11	\$267,625.15	\$287,017.12	
402 · Property Tax Capture - Other										
Total 402 · Property Tax Capture							\$247,976.11	\$267,625.15	\$287,017.12	
566 · State Grants, Culture										
566.1 · State Library Aid						\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	
566.2 · State Grants, Culture - Other						\$0.00	\$0.00	\$0.00	\$0.00	
Total 566 · State Grants, Culture						\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	
581 · County Penal Fines							\$2,800.00	\$2,300.00	\$2,500.00	
602 · In House Revenues							\$500.00	\$1,200.00	\$3,500.00	
669 · Investment Interest							\$0.00	\$750.00	\$800.00	
674 · Private Donations										
674.1 · Restricted Donation							\$0.00	\$0.00	\$0.00	
674.12 Restricted Donation Capital Campaign									\$0.00	
674.2 · Temporary Restricted Donations							\$0.00	\$0.00	\$0.00	
674.3 · Donations-Unrestricted					\$3,000.00	\$3,500.00	\$3,500.00	\$3,500.00		
674.4 · Contributions from Friends										
Total 674 · Private Donations					\$3,000.00	\$3,500.00	\$3,500.00	\$3,500.00		
687 · Rebates & Misc. Revenue										
Total 400 · INCOME							\$256,376.11	\$277,475.15	\$299,417.12	
Total Income							\$256,376.11	\$277,475.15	\$299,417.12	
EXPENSE										
700 · EXPENDITURE/EXPENSE										
702 · Salaries and Wages					\$100,441.48	\$105,285.67	\$113,838.67			
703 · Social Security - Employer (0.124)					\$6,227.37	\$6,528.00	\$6,528.00			
704 · Medicare - Employer (1.45%)					\$1,456.40	\$1,527.00	\$1,527.00			
705 · MI Unemployment Tax (2.7%)					\$100.00	\$2,843.00	\$2,843.00			
706 · MI Obligation Assmt tax					\$0.00	\$0.00	\$0.00			
707 · Fed Unemployment					\$145.00	\$168.00	\$168.00			
709 · Health Insurance					\$15,599.04	\$16,800.00	\$18,708.00			
710 401K Pension					\$10,000.00	\$5,000.00	\$5,000.00			
Total 702-709					\$133,969.29	\$138,151.67	\$148,612.67			
717 · Insurance										
717.1 · Property & Liability Insurance					\$3,787.00	\$4,400.00	\$4,400.00			
717.2 · Workers Comp Insurance					\$900.00	\$450.00	\$450.00			
717.3 · Notary Bond					\$55.00	\$0.00	\$0.00			
Total 717 · Insurance					\$4,742.00	\$4,850.00	\$4,850.00			

					23-24 Budget	24-25 Budget	25-26 Proposed
			726 · SUPPLIES				
			727 · Office Materials				
				727.1 · Postage	\$500.00	\$650.00	\$650.00
				727.2 · Printing	\$250.00	\$600.00	\$500.00
				727.3 · Office Sup	\$6,000.00	\$5,000.00	\$6,000.00
				Total 727 · Office Materials	\$6,750.00	\$6,250.00	\$7,150.00
				728 · Repairs and Maintenance	\$4,000.00	\$5,500.00	\$5,500.00
				729 · Building Supplies	\$0.00	\$500.00	\$500.00
				730 · Furnishings/Equipment	\$4,000.00	\$1,500.00	\$1,500.00
				Total Building 728	\$8,000.00	\$7,500.00	\$7,500.00
				741 · Books	\$18,000.00	\$18,000.00	\$20,000.00
				742 · Audio Books	\$600.00	\$500.00	\$350.00
				743 · Periodicals	\$0.00	\$2,500.00	\$2,000.00
				744 · Digital Materials	\$5,500.00	\$10,100.00	\$10,100.00
				745 · Movies	\$1,500.00	\$1,000.00	\$1,000.00
				746 · Library of Things	\$750.00	\$1,000.00	\$1,000.00
				747 · Programs	\$2,750.00	\$4,000.00	\$5,000.00
				Total 740 - Material	\$29,100.00	\$37,100.00	\$39,450.00
				750 · Information Technology	\$10,200.00	\$7,250.00	\$8,000.00
				760 · PR & Advertising	\$750.00	\$1,500.00	\$1,500.00
				801 · Professional Fees			
				801.1 · Bookkeepi	\$6,000.00	\$4,500.00	\$4,500.00
				801.2 · Legal Fees	\$1,000.00	\$1,000.00	\$1,000.00
				801.3 · Audit	\$0.00	\$5,000.00	\$0.00
				801.4 Consultants	\$15,000.00	\$32,000.00	\$10,000.00
				801.5 Recording S	\$600.00	\$600.00	\$600.00
				Total 801 · Professional Fees	\$22,600.00	\$43,100.00	\$16,100.00
				802 · Dues	\$1,700.00	\$2,000.00	\$2,000.00
				810 · Education/Training/Transp	\$2,250.00	\$2,000.00	\$2,000.00
				850 · Communications	\$500.00	\$1,200.00	\$700.00
				920 · Heating	\$1,800.00	\$2,000.00	\$2,000.00
				921 · Electric	\$4,200.00	\$4,200.00	\$3,700.00
				922 · Sewer Use Fee	\$800.00	\$800.00	\$800.00
				923 · Trash Removal	\$0.00	\$0.00	\$0.00
				Total Services 850	\$7,300.00	\$8,200.00	\$7,200.00
				955 · Misc Expense/Contingency/Rental			
				955.1 · Bank Serv	\$0.00	\$0.00	\$0.00
				955.2 · Miscellane	\$700.00	\$700.00	\$700.00

						23-24 Budget	24-25 Budget	25-26 Proposed	
						955 · Misc Expense/Contingency/Rental			
						Total 955 · Misc Expense/Continge	\$700.00	\$700.00	\$700.00
						Total 700 · EXPENDITURE/EXPENSE	\$228,061.29	\$258,601.67	\$245,062.67
						Total Expense	\$228,061.29	\$258,601.67	\$245,062.67
PROJECTED CARRYOVER						\$28,314.82	\$18,873.48	\$54,354.45	

Cell: L15

Comment: 602 In House Revenue :
Computer printing, copies, corner book sale, book marks ect..

Cell: L50

Comment: 727.1 Postage
Will there be more mailings this FY?

Cell: L52

Comment: 726.3 Office Supplies:
PO Box
Netlink Maintenance agreement
Paper ect

Cell: L55

Comment: 728 Repairs and Maintenance:
Janitor \$3840
+ misc

Cell: L56

Comment: 729 Building Supplies:
Paper towels
TP
Soap
ect

Cell: L63

Comment: 744 Digital Materials:
\$6600 Overdrive Advantage collection
\$2000 Hoopla
\$1500 UpNorth Digital to MMLL

Cell: L69

Comment: 750 Info Tech:
Spectrum internet \$1600
Biblionix Apollo \$2100
Ploud/New host \$250
Wowbrary \$500
Google \$350
Adobe \$360
T Mobile \$1800
Library Network \$22: Deep Freeze License Renewal
Idrive \$200
Sophos \$300
McAfee \$75
Go Daddy \$45: Domain Renewal

Cell: L80

Comment: 802 Dues:

MLA \$381

MMLL \$1100

MCLS \$125

NP/O Chamber \$75

Cell: L83

Comment: 850 Communications:

Phone \$49.99/mo +

Cell: L86

Comment: 922 Sewer Use Fee

We have yet to see a sewer bill..

Cell: L87

Comment: 923 Trash Removal

Have yet to see a bill